

## Instructions for Taking The Math Placement Exam In WebCT

- 1) **Log in to the WebCT.**
  - 2) **Get to the Placement Exam for Calculus I/Precalculus.**
  - 3) **Take a survey or an exam (quiz) in WebCT.**
  - 4) **Take the 2007 Placement Exam.**
  - 5) **Logout.**
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- 1) **Log in to the WebCT.**
    - a) At The Citadel web site ([www.citadel.edu](http://www.citadel.edu)), click on **Quick Links** and then click on **WebCT** or type in <http://webct.citadel.edu> .
    - b) Click on **Click here to log in to WebCT.**
    - c) Click on **log in to my WebCT.**
    - d) Type in your **WebCT ID**. Your CIT number without letters CIT, spaces or dashes (example: 012345) is your WebCT ID and **password** (last 4-digit of your SSN without spacing), and then click on **log in**.
  - 2) **Get to the Placement Exam for Calculus I/ Precalculus.**
    - a) Click on **Placement Exam for Calculus I/ Precalculus.**
    - b) Click on either the icon **Cup & Pencils** or **2007 Placement Exam Information**. You should see the page with **Descriptions of the exams and survey listed here**.

Please read the descriptions of **Basic Information**; three parts of practice exams: **Practice Basic Algebra, Practice Intermediate Algebra** and **Practice Trigonometry**; and three parts of 2007 Placement Exam: **2007 Basic Algebra, 2007 Intermediate Algebra** and **2007 Trigonometry**. The first two are listed below and you can take each one as many time as you need to. If you have any problem with using WebCT and/or taking an exam, please contact **either Professor Mei Chen ([mathplacement@citadel.edu](mailto:mathplacement@citadel.edu)) or Professor Moore ([john.moore@citadel.edu](mailto:john.moore@citadel.edu)) or Mrs. Elaine Singletary ((843) 953-5048)** immediately.
  - 3) **Take a survey or an exam (quiz) in WebCT.**

Continue from previous two steps.

    - a) Click on the survey or an exam (called a quiz in WebCT) and then click on **Begin quiz** to start the survey or exam.
    - b) These are multiple-choice exams. After you select an answer, click on **Save answer**. If you change your answer, then click on **Save answer** again.
    - c) When you are done with all problems, please check **Question Status** at the right side and make sure that you have saved all your answers. Then click on **Finish** at the end.
  - 4) **Take the 2007 Placement Exam.**
    - a) This exam consists of three parts. Click on **2007 Basic Algebra** for the first part (**2007 Intermediate Algebra** for the second part, or **2007 Trigonometry** for the last part).
    - b) Click on **Begin quiz**.
    - c) During the exam, please remember to click on **Save answer** after making your choice for each problem. Please also remember to click on **Finish** after you complete each part of the exam.
    - d) Click on **View Results** to see your **test results** for that part.
    - e) When you are done, go to the top of the page and click on **2007 Placement Exam Information** in the link. Start at next part.
  - 5) **Logout.**

Click on **logout** from the top when you are done.